GUIDELINES FOR POSTER PRESENTATIONS

- Each presenter is provided with a **105 cm (wide) x 140 cm (height)** poster board.
- Posters must be printed **before attending the conference**. The conference center **does not have a poster printing facility**.
- Posters should be set up 10 minutes before the poster session.
- Posters should remain until the following poster session.
- Pushpins and other materials needed to hang the poster will be provided at the Conference Registration Desk.

POSTER PREPARATION

Place the title of your paper prominently at the top of the poster board so viewers can easily identify it. Indicate the paper title and author names.

Add the authors' names, e-mails, and addresses in case the viewer is interested in contacting them for more information.

Prepare all diagrams or charts neatly and legibly beforehand in a size **sufficient to be read at 2 meters. Paragraph and figure caption text should be at LEAST 24-point font (0.9 cm height) and headers at LEAST 36-point font (1.2 cm height).** Use creativity by using different font sizes and styles, perhaps even color. Use different colors AND textures/symbols (some people are color-blind) for each line or bar contained in your graph or chart. A serif font (e.g., Times) is often easier for reading the main text, and a non-serif font (e.g., Arial or Helvetica) is for headers and figure labels.

Organize the paper on the poster board so that it is clear, orderly, and self-explanatory. You have complete freedom to display your information in figures, tables, text, photographs, etc. The presentation must cover the same material as the short paper. Use squares, rectangles, circles, etc., to group ideas. **Don't clutter your poster with too much text!** Label different elements as I, II, III; or 1, 2, 3; or A, B, C. This will make it easier for a viewer to easily follow your display.

Include the background of your research, followed by results and conclusions. A successful poster presentation depends on conveying information effectively to an interested audience.

"One picture is worth a thousand words"